

**UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF COLUMBIA**

ANGELICA S., <i>et al.</i> ,	)	
	)	Case No. 1:25-cv-01405-DLF
<i>Plaintiffs</i> ,	)	
	)	
v.	)	
U.S. DEPARTMENT OF HEALTH AND	)	
HUMAN SERVICES, <i>et al.</i> ,	)	
	)	
	)	
<i>Defendants.</i>	)	
_____	)	

DEFENDANTS' NOTICE OF FILING

Pursuant to the Court's order following the March 18, 2026 oral argument on Plaintiffs' motion for class certification and the cross-motions for summary judgment, as well as the Court's Minute Entry on March 19, 2026, Defendants hereby provide notice of filing of the current Sponsor Application Form.

DATE: March 19, 2026

Respectfully submitted,

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CERTIFICATE OF SERVICE
Civil Action No. 1:25-01405-DLF

I HEREBY CERTIFY that on March 19, 2026, a true copy of the foregoing was filed with the Clerk of the Court using the CM/ECF system, which sent notification of such filing via email to the following counsel.

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Angelica S. et al. v. HHS et al., 1:25-cv-1405-DLF

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Administration for Children & Families
Office of Refugee Resettlement

Sponsor Application Packet Introduction

Dear Potential Sponsor:

Thank you for your interest in applying for the release of a child from the custody of the Office of Refugee Resettlement (ORR) to your care. The child is in our custody because they are unaccompanied and do not have lawful immigration status. ORR is not a law enforcement agency. Our priority is to care for the child while working to release the child safely and promptly to a responsible adult, typically a family member.

A Federal Field Specialist (FFS) is assigned to assist you and your family with the release process. Please contact your FFS for assistance with completing the *Sponsor Application* and providing or obtaining required supporting documentation. This application packet contains the following forms:

- **Sponsor Packet Introduction:** This form includes an overview of the process along with step-by-step instructions, a list of documents you'll need to complete the sponsor application packet, a list of frequently asked questions, and your signature acknowledging receipt of this packet.
- **Authorization for Release of Information:** ORR prioritizes releasing children to safe sponsors only. This form authorizes ORR to complete multiple safety checks to obtain information in order to make a decision about the sponsor.
- **Sponsor Application:** This is a detailed application for sponsoring an unaccompanied alien child. This form must be fully completed and supporting documents must be provided as requested.
- **Sponsor Care Agreement:** This form provides a more detailed overview of the expectations for sponsors and requires your signature agreeing to fulfill the care requirements.
- **Fingerprinting Instructions:** This document contains instructions for making an appointment for Fingerprint Background Checks.
- **Letter of Designation for Care of a Child:** This form is an optional component of the *Sponsor Application* and serves to document a parent or legal guardian's wishes for placement of a child with a particular individual as sponsor. The Letter can support overcoming barriers to accessing services post-release (e.g., in school enrollment or during medical visits when a sponsor is not initially recognized as having decision making authority for the child). ORR is not bound to follow its directives in its release decision-making.
- **Privacy Notice for Sponsors:** This document explains more about the information ORR collects in order to ensure safe sponsorship for children.

Sponsor Application Packet Introduction

Office of Refugee Resettlement

- **Privacy Notice for Parents and Legal Guardians:** This document explains more about the information ORR collects in order to ensure safe sponsorship for children.

HOW TO COMPLETE THIS APPLICATION

IMPORTANT: If you cannot complete these steps within seven (7) days, please tell your FFS. Additionally, in certain instances a FFS may assist you (or may have already assisted you) in completing this application.

STEP 1

If you have not already done so, you must immediately sign and return the **Authorization for Release of Information** form and a copy of your government issued photo ID to your FFS.

Please note that you must also submit your valid Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) with your authorization ORR **may** verify the authenticity of your SSN or ITIN in order to confirm that the number provided is either an SSN or ITIN, as application, and that it belongs to you. Failure to submit an SSN or ITIN will delay processing of the Sponsor Application and may result in ORR denying the application. For questions on obtaining an SSN or ITIN please contact the Social Security Administration.

Your FFS will assist you to schedule an appointment to submit your fingerprints. Contact your FFS if you have questions.

STEP 2

Read the **Sponsor Handbook**, **Sponsor Care Agreement**, and **Privacy Notice**, which includes other important information you need to know about sponsoring a child in our program.

STEP 3

Complete and sign the **Sponsor Application**. Please complete **all** fields of the application.

STEP 4

Gather the required documents listed in the **Sponsor Application**.

STEP 5

Submit the **Sponsor Application** (this application) and the required supporting documents to your FFS.

Sponsor Application Packet Introduction

Office of Refugee Resettlement

FREQUENTLY ASKED QUESTIONS

Can I sponsor my child if I am undocumented? Yes. ORR prefers to release a child to a parent or legal guardian, regardless of your immigration status. ORR is not an immigration enforcement agency. However, if you do not have a valid Social Security Number, the background check shall include a check of the Individual Taxpayer Identification Number (ITIN) to submit with your application. *See, e.g.,* Pub. L. 119-21, tit. VIII, § 87001 (b)(1)(B), 139 Stat. 79 (2025).

Is there a cost to sponsor a child? No. There is no fee to complete the requirements to sponsor a child, however you may be responsible for costs associated with the child's travel and escort. If you are asked for fees related to the release of a child you may be the target of a potential fraud scheme and should report the matter to law enforcement please see the Fraud Warning document for more information.

Do I need an attorney to sponsor a child? No. You do not need an attorney to complete the requirements to sponsor a child. If you need help completing the requirements, your FFS can assist you. If you seek additional assistance, note that there is no fee to complete the requirements to sponsor a child.

Why do I have to submit my fingerprints? ORR requires background checks to ensure the safety of the child. Your FFS will assist you to schedule an appointment to submit your fingerprints. Contact your FFS if you have questions.

What information do I have to provide? You must complete the *Sponsor Application* and supporting documentation. You must also answer questions from your FFS about your household, your relationship with the child, and your ability to care for the physical and mental well-being of the child. You must provide proof of your identity.

When do I need to give these documents to my FFS? You should submit all required information within seven (7) days or earlier, if possible. The sooner you submit all required documents, the sooner ORR will make a decision on releasing the child to your custody. ORR will promptly inform you of a decision on releasing the child to your custody or will notify you if additional information or assessment is required.

We look forward to assisting you with your application.

Sincerely,

Office of Refugee Resettlement
Unaccompanied Alien Children Bureau

Sponsor Application Packet Introduction

Office of Refugee Resettlement

SIGNATURE

I acknowledge that I have received the Sponsor Application Packet, its contents have been explained to me, and I have had the opportunity to ask questions for clarification. I understand that if I have more questions or need guidance, I will consult my FFS.

YOUR SIGNATURE

DATE

YOUR FULL NAME (PRINTED CLEARLY)

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Windows is either a registered trademark or a trademark of Microsoft Corporation in the United States and/or other countries. Mac is a trademark of Apple Inc., registered in the United States and other countries. Linux is the registered trademark of Linus Torvalds in the U.S. and other countries.



Administration for Children & Families Office of Refugee Resettlement

Sponsor Care Agreement

You have applied to the Office of Refugee Resettlement (ORR) to sponsor an unaccompanied alien child in the care and custody of the Federal Government pursuant to 6 U.S.C. §279 and 8 U.S.C. §1232. If your sponsorship application is approved, you will receive an ORR Verification of Release form and enter into a custodial arrangement with the Federal Government in which you agree to comply with the following provisions while the child is in your care:

- Provide for the physical and mental well-being of the child, including but not limited to, food, shelter, clothing, education, medical care and other services as needed.
- Enroll the child in school and ensure their attendance, following the existing Federal and applicable requirements of the truancy laws of the state in which you live, and otherwise support their academic success. For example, the child may benefit from supplemental classes or services, such as English as a Second Language (ESL), tutoring, or summer school.
- For those who are not the child's parent or legal guardian, make best efforts to establish legal guardianship with your local court within a reasonable time.
- Attend a legal orientation program provided under the Department of Justice/Executive Office for Immigration Review (EOIR)'s Legal Orientation Program for Custodians (Sponsors), if available where you reside. Please see the Legal Orientation Program for Custodians Overview flyer that was provided to you as part of the Sponsor Application Packet for further information.
- Depending on where the child's immigration case is pending, notify the local Immigration Court or the Board of Immigration Appeals within five (5) days of any change of address or phone number of the child, by using DOJ's Alien's Change of Address form (Form EOIR-33). In addition, if necessary, file a Change of Venue motion on the child's behalf. The Change of Venue motion must contain information specified by the Immigration Court. Please note that a Change of Venue motion may require the assistance of an attorney. For guidance on the "motion to change venue," see the Immigration Court Practice Manual at <https://www.justice.gov/eoir/reference-materials/ic>. For immigration case information, please contact EOIR's immigration case information system at 1-800-898-7180. Visit EOIR's website for additional information at <https://www.justice.gov/eoir/eoir-forms>. If you need further assistance, please call or text the ORR National Call Center at 1-800-203-7001 or email information@ORRNCC.com.
- Notify the Department of Homeland Security (DHS)/U.S. Citizenship and Immigration Services) within ten (10) days of any change of address, by filing DHS's Alien's Change of Address Card

Sponsor Care Agreement
Office of Refugee Resettlement

(AR-11) or electronically, at <https://www.uscis.gov/sites/default/files/document/forms/ar-11.pdf>. If you need assistance, please call or text the ORR National Call Center at 1-800-203-7001 or email information@ORRNCC.com.

- In the case of sponsors other than parents or legal guardians, notify ORR immediately if the child permanently leaves your custody and provide updated contact information for the child by calling or texting the ORR National Call Center at 1-800-203-7001 or emailing information@ORRNCC.com.
- Notify ORR within 30 days of any change of address and provide updated contact information by calling or texting the ORR National Call Center at 1-800-203-7001 or emailing information@ORRNCC.com. You must continue to notify ORR of any change of address for a period of three (3) years after the child is released into your custody or while you are receiving post-release services, whichever come later. However, if the child turns 18, their immigration case is resolved, or they permanently leave your custody before three (3) years, you do not need to continue notifying ORR of address changes.
- Ensure the child's presence at all future proceedings before the DHS/Immigration and Customs Enforcement (ICE) and the DOJ/EOIR. For immigration case information, contact EOIR's case information system at 1-800-898-7180.
- Ensure the child reports to ICE for removal from the United States if an immigration judge issues a removal order or voluntary departure order. The child is assigned to a Deportation Officer for removal proceedings.
- Adhere to the existing Federal and applicable state child labor laws and notify the U.S. Department of Labor, Wage and Hour Division if the sponsor or the child are being forced to work against your will, to repay a debt, or in unsafe conditions by calling 1-866-4-USWAGE (1-866-487-9243) or visiting <https://webapps.dol.gov/contactwhd>.
- Notify local law enforcement or your state or local Child Protective Services if the child has been or is at risk of being subjected to abuse, abandonment, neglect, or maltreatment or if you learn that the child has been threatened, has been sexually or physically abused or assaulted, or has disappeared. Notice should be given as soon as it is practicable or no later than 24 hours after the event or after becoming aware of the risk or threat.
- Notify the National Center for Missing and Exploited Children at 1-800-843-5678 and the ORR National Call Center at 1-800-203-7001 or information@ORRNCC.com if the child disappears, has been kidnapped, or runs away. Notice should be given as soon as it becomes practicable or no later than 24 hours after learning of the child's disappearance.
- Notify ICE at 1-866-347-2423 if the child is contacted in any way by an individual(s) believed to represent a smuggling syndicate, organized crime, or a human trafficking organization. Notice should be provided as soon as possible or no later than 24 hours after becoming aware of this information.

Sponsor Care Agreement
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- In the case of an emergency (serious illness, destruction of home, etc.), sponsors other than parents or legal guardians temporarily transfer physical custody of the child to another person who will comply with the terms of this Sponsor Care Agreement and notify ORR as soon as possible and no later than 72 hours after the transfer.
- In the event a sponsor who is not the child's parent or legal guardian is no longer able and willing to care for the child and is unable to temporarily transfer physical custody to an alternative caregiver, and the child meets the definition of an unaccompanied alien child, you must immediately notify the ORR National Call Center at 1-800-203-7001 or information@ORRNCC.com.
- In the event of initiation of any dependency proceedings or any risk to the unaccompanied child, notify the ORR National Call Center at 1-800-203-7001 or information@ORRNCC.com.
- The release of the above-named child from the Office of Refugee Resettlement to your care does not grant the child any legal immigration status and the child must present themselves for immigration court proceedings.

**I declare and affirm under penalty of perjury that I have read the *Sponsor Care Agreement* in its entirety, and I will abide by the care instructions contained in the *Sponsor Care Agreement*.
(Sign and date below.)**

YOUR SIGNATURE

DATE



Administration for Children & Families Office of Refugee Resettlement

Fingerprinting Instructions

What are the steps I need to take to get fingerprinted?

1. Read the *Authorization for Release of Information* carefully and complete the form.
2. Fax or email the Case Manager the completed *Authorization for Release of Information* and a copy of your photo ID. If you are unable to fax or email the documents, please send them by express or priority mail as soon as possible.
3. After submitting the *Authorization for Release of Information*, the Case Manager arranges a fingerprinting session for you or will give you the contact information of the designated digital fingerprint site to arrange your own appointment. If you are unable to travel to the designated digital fingerprint site, you must discuss with your Case Manager the option to provide two sets of paper fingerprint cards.
4. Attend your fingerprinting session at the scheduled time at the designated digital fingerprint site. Please note that ORR DOES NOT offer sponsor fingerprinting services at ORR's Headquarters. Fingerprinting services are available at designated digital fingerprint sites only.
5. Contact the Case Manager after you attend your fingerprinting session to let him or her know you have been fingerprinted. The Case Manager may have further instructions for you to follow to complete other aspects of your background check.

Do I need to pay a fee to be fingerprinted?

There is no fee if you are fingerprinted at a designated digital fingerprint site. If you are not fingerprinted at a designated digital fingerprint site, then there may be a fee.

How do I review the results of my fingerprint background checks?

You may review the results of the FBI fingerprint background checks by sending a request to the child's Case Manager. You may also contact the ORR National Call Center for assistance at 800-203-7001 or email at information@ORRNCC.com.

If the results of my fingerprint background check are wrong can I contest the findings?

Yes. If a sponsor, adult household member, or adult caregiver identified in a sponsor care plan believes the FBI criminal background check results are incorrect, he or she may challenge the accuracy

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) Public reporting burden for this collection of information is estimated to average 1.25 hour per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Please see the accompanying privacy notice / Privacy Act statement for a discussion of (1) the authority for solicitation of information, and whether disclosure is mandatory or voluntary, (2) the principal purposes for which the information is intended to be used, (3) other routine uses which may be made of the information, and (4) the effects, if any, of not providing all or any part of the requested information. If you have any comments on this collection of information please contact UACPolicy@acf.hhs.gov.

Fingerprinting Instructions

Office of Refugee Resettlement

or completeness of the information. The sponsor, adult household member, or adult caregiver may contact the agency that contributed the information the sponsor believes is incorrect. Additional details about obtaining a change, correction, or update of an FBI identification record are set forth in the U.S. Code of Federal Regulations at 28 CFR § 16.34.

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Administration for Children & Families

Office of Refugee Resettlement

Privacy Notice

Sponsors, their Adult Household Members, and Adult Caregivers

This notice is provided by the U.S. Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Refugee Resettlement (ORR). Any privacy questions or complaints should be submitted to UACPolicy@acf.hhs.gov.

The biographical and biometric information we collect from sponsor-applicants is authorized under 6 U.S.C. § 279 and 8 U.S.C. § 1232. Providing the information and documents is voluntary, but if you do not provide all of the information, we may not be able to approve the application to sponsor an unaccompanied alien child. ORR collects the requested information to decide about suitability to serve as a sponsor for the child or children identified in your application, as well as to coordinate the release of the child or children into sponsor custody and the delivery of post-release services, as needed.

ORR may disclose the information about sponsors, adult household members, and caregivers to the following non-HHS parties, as summarized below:

- To HHS contractors, grantees, consultants, or volunteers who perform work to assist HHS (for example, HHS discloses fingerprints to the U.S. Department of Justice, Federal Bureau of Investigation (DOJ/FBI), which assists HHS in conducting fingerprint-based background checks, including criminal history checks);
- To an attorney or other person representing you or the child in immigration, state court dependency, or juvenile or criminal court proceedings;
- To a child protection and advocacy organization to enable it to advocate effectively for the best interests of the child;
- To a state refugee coordinator arranging placement and services for the child;
- To federal, state, local, tribal, or foreign law enforcement agencies where relevant to violations or potential violations of civil or criminal law, for enforcement or investigation.
- To an appropriate governmental agency if necessary to protect child welfare, or to safely repatriate a child to the country of origin;
- To state or local health authorities for information affecting public health and safety;
- To any person from whom we need information relevant to an HHS decision concerning public benefits from a federal, state, or local government agency;

Privacy Notice

Office of Refugee Resettlement

- To DOJ to facilitate sponsors' participation in Legal Orientation Programs (LOPCs) for custodians under the William Wilberforce Trafficking Victims Protection Reauthorization Act of 2008 section 235(c)(4), 8 U.S.C. 1232(c)(4);
- To DOJ when the U.S. Government is in litigation or other adjudicatory or administrative proceedings or settlement discussions involving HHS;
- To plaintiffs' counsel as required under the settlement agreement in Flores v. Reno, Case No. CV85-4544-RJK (C.D. Cal. 1996) and Perez-Olano v. Holder, Case No. CV 5-3604 (C.D. Cal. 2010);
- To DHS to adjudicate or decide immigration relief and to provide required notifications¹;
- To a congressional office in responding to a request initiated by you as a constituent;
- To OMB in connection with private relief legislation as set forth in OMB Circular A-19;
- To the National Archives and Records Administration in records management inspections;
- To DHS for cybersecurity monitoring; and
- To appropriate agencies, contractors, and other parties assisting in responding to a security breach experienced by HHS or another federal agency.

The preceding information together with this additional information serves as a Privacy Act

Statement: The information we collect will be maintained in the Privacy Act systems of records "ORR Unaccompanied Children Bureau (UCB) Administrative Program Records," system No. 09-80-0321 (89 Fed. Reg. 100500-100507) and "ORR Unaccompanied Refugee Minors Records," system No. 09-80-0329 (81 Fed. Reg. 46682-46690), available at

<https://www.federalregister.gov/documents/2024/12/12/2024-29113/privacy-act-of-1974-system-of-records> and <https://www.federalregister.gov/documents/2016/07/18/2016-16812/privacy-act-of-1974-system-of-records-notice>.

Note that once records are disclosed outside of HHS to another organization (such as a federal agency or child advocacy organization), the information will be managed according to the laws and rules applying to that organization, and that the organization may use or disclose the information for other, different purposes than HHS. For example, see FBI's "Privacy Act Statement" located on the back of the FD-258 fingerprint card, available at <https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement>, and FBI's notice entitled "Noncriminal Justice Applicant's Privacy

¹ DHS cannot use your information for immigration enforcement actions, including placement in detention, removal, referral for a decision whether to initiate removal proceedings, or initiation of removal proceedings, unless you have been convicted of a serious felony, are pending charges for a serious felony, or you have been directly involved in or associated with any organization involved in human trafficking. Consolidated Appropriations Act, 2021, Pub. L. 116-260, Division F, Title II, § 217.

Privacy Notice

Office of Refugee Resettlement

Rights," available at <https://www.fbi.gov/services/cjis/compact-council/guiding-principles-noncriminal-justice-applicants-privacy-rights>.

For individuals undergoing a fingerprint background check:

Health and Human Services/State Required Biometric Information Disclosure and Authorization

Please be advised that your biometric identifiers, fingerprints, will be collected, captured, received, stored, and used at the request of HHS through its vendor, Fieldprint, Inc., to collect and store such fingerprints in the field of caring for unaccompanied alien children and preventing child exploitation and trafficking. Such authorization preempts the application of The Illinois Biometric Information Privacy Act, 740 ILCS 14/1, et seq and any other biometric privacy protection applicable acts ("BIPA") to the HHS.

Your information will be held for one (1) year from your last interaction with Fieldprint, Inc., after which it will be permanently destroyed from Fieldprint, Inc.'s records. You may view Fieldprint, Inc.'s Privacy Policy, on our commitment to security, the retention and destruction of biometric information at: <https://www.fieldprint.com/privacy-policy/> or call us Fieldprint at 888-472-8918.

Authorization to Obtain and Disclose Biometric Information

You, or your legally authorized representative, have provided, with execution of the ORR *Authorization for Release of Information*, consent and authority for the HHS and Fieldprint, Inc., to collect, receive, store, and use my fingerprints.



Administration for Children & Families Office of Refugee Resettlement

Privacy Notice

Parent/Legal Guardians Completing the Letter of Designation for Care of a Child

This notice is provided by the U.S. Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Refugee Resettlement (ORR). Any privacy questions or complaints should be submitted to UACPolicy@acf.hhs.gov.

The information we collect on the ***Letter of Designation for Care of a Child*** is authorized under 6 U.S.C. § 279 and 8 U.S.C. § 1232. We will use the information you provide to place your child with the sponsor you designate if you are unavailable to sponsor your child and ORR determines that your designated sponsor is suitable. Providing the information is voluntary, but if you do not provide all of the information, we may not be able to designate the sponsor you request to care for your child.

ORR may disclose the information in your *Letter of Designation* to the following non-HHS parties as summarized below:

- To HHS contractors, grantees, consultants, or volunteers who perform work to assist HHS;
- To an attorney or other person representing you or the child in immigration, state court dependency, or juvenile or criminal court proceedings;
- To a child protection and advocacy organization to enable it to advocate effectively for the best interests of the child;
- To a state refugee coordinator arranging placement and services for the child;
- To Federal, state, local, tribal, or foreign law enforcement agencies where relevant to violations or potential violations of civil or criminal law, for enforcement or investigation.
- To an appropriate governmental agency if necessary to protect child welfare, or to safely repatriate a child to the country of origin;
- To state or local health authorities for information affecting public health and safety;
- To any person from whom we need information relevant to an HHS decision concerning public benefits from a federal, state, or local government agency;
- To DOJ to facilitate sponsors' participation in Legal Orientation Programs (LOPCs) for custodians under the William Wilberforce Trafficking Victims Protection Reauthorization Act of 2008 section 235(c)(4), 8 U.S.C. 1232(c)(4);
- To DOJ when the US Government is in litigation or other adjudicatory or administrative proceedings or settlement discussions involving HHS;

Privacy Notice
Office of Refugee Resettlement

- To plaintiffs' counsel as required under the settlement agreement in Flores v. Reno, Case No.CV85-4544-RJK (C.D. Cal. 1996) and Perez-Olano v. Holder, Case No. CV 5-3604 (C.D. Cal.2010);
- To DHS to adjudicate or decide immigration relief and to provide required notifications;
- To a congressional office in responding to a request initiated by you as a constituent;
- To OMB in connection with private relief legislation as set forth in OMB Circular A-19;
- To the National Archives and Records Administration in records management inspections;
- To DHS for cybersecurity monitoring; and
- To appropriate agencies, contractors, and other parties assisting in responding to a security breach experienced by HHS or another federal agency.

Note that once records are disclosed outside of HHS to another organization (such as a federal agency or child advocacy organization), the information will be managed according to the laws and rules applying to that organization, and that the organization may use or disclose the information for other, different purposes than HHS.